



Setup for Lotus Notes (English)

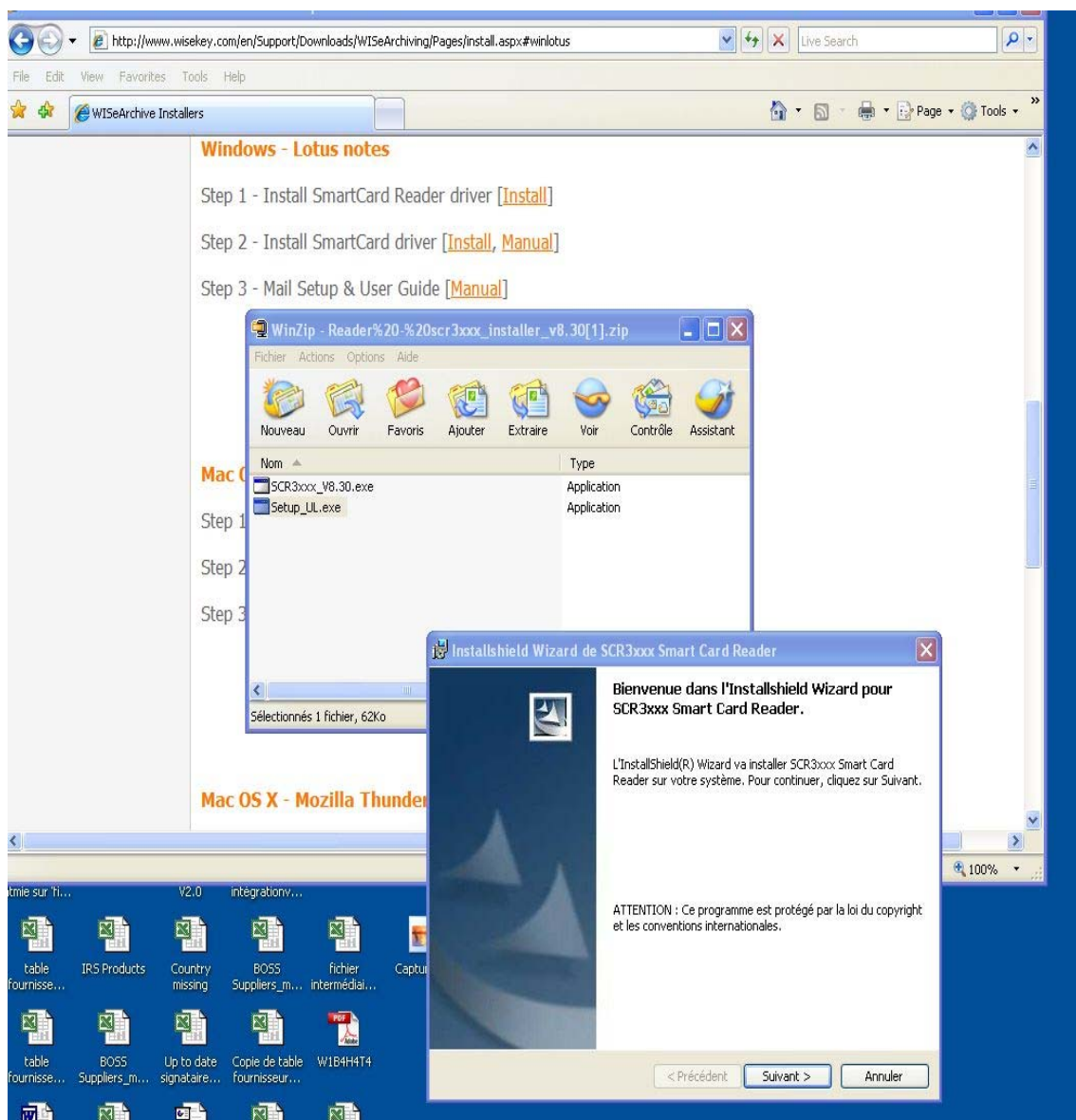
Date: 15 July 2009
Document: Manual Lotus Notes English V 1.1.doc
Authors: WIS@Key SA

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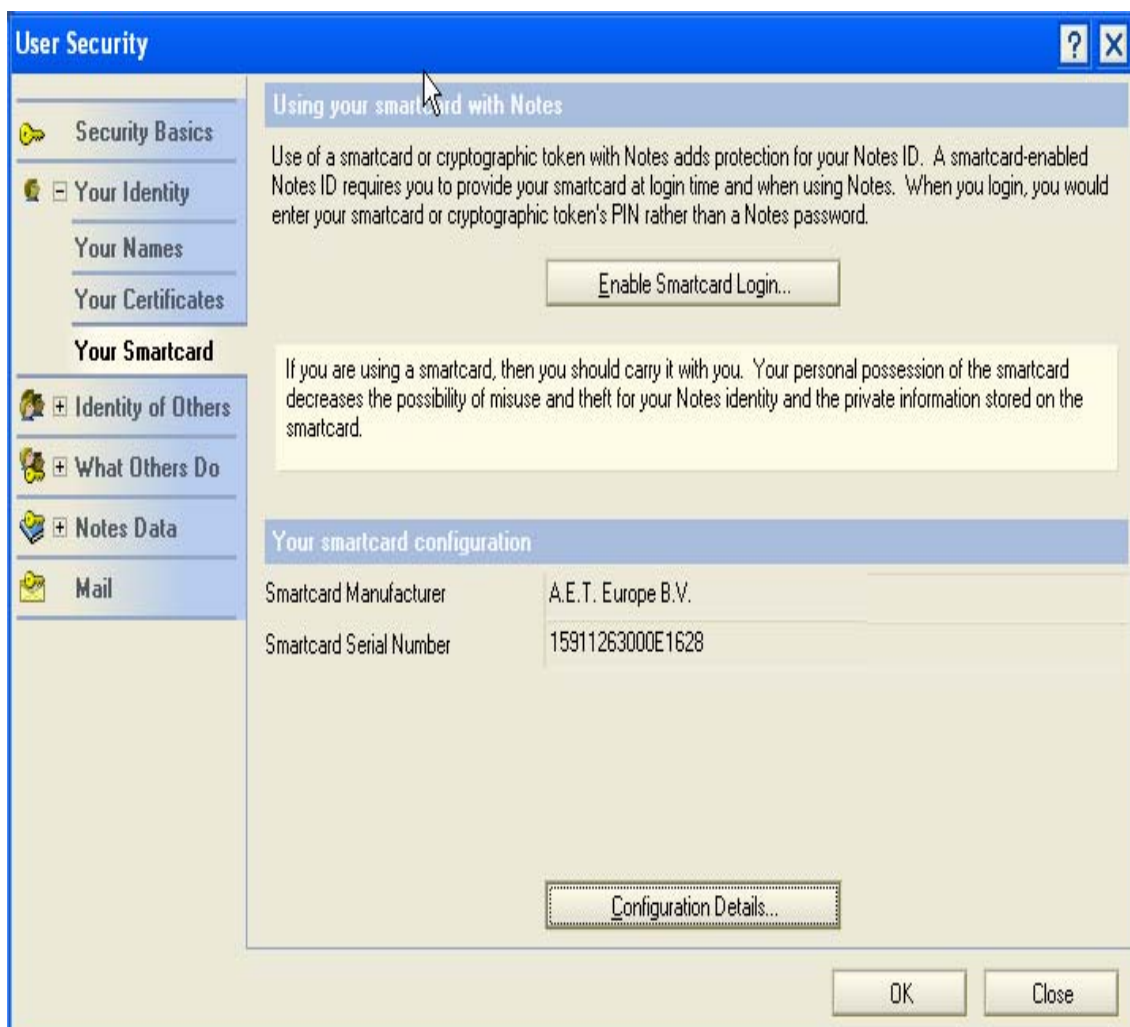
INSTALLING AND USING YOUR SECURE EMAIL CERTIFICATE WITH LOTUS NOTES

- TO INSTALL THE APPLICATION, FIRST MAKE SURE YOU OBTAIN THE CORRECT DRIVERS ON THE WEBSITE: [HTTP://WWW.WISEKEY.COM/EN/SUPPORT/DOWNLOADS/WISEARCHIVING/PAGES/DEFAULT.ASPX](http://www.wisekey.com/en/Support/Downloads/WISearchiving/Pages/default.aspx)
- CONNECT THE SMARTCARD READER TO YOUR PC AND DOWNLOAD THE DRIVER SCR3xxx_4.31_4.39.ZIP
- ONCE THE SMART CARD READER SUCCESSFULLY INSTALLED, YOU CAN INSERT THE SMARTCARD AND START THE DRIVER'S INSTALLATION.
- THE SMATCARD DRIVER IS NAMED ASECARD-CRYPTO-TOOLKIT-40.MSI, YOU CAN START THE INSTALLATION BY DOUBLE CLICKING ON IT. AND FOLLOW INSTRUCTIONS
- THE PIN CODE FOR YOUR CARD IS BY DEFAULT 1234

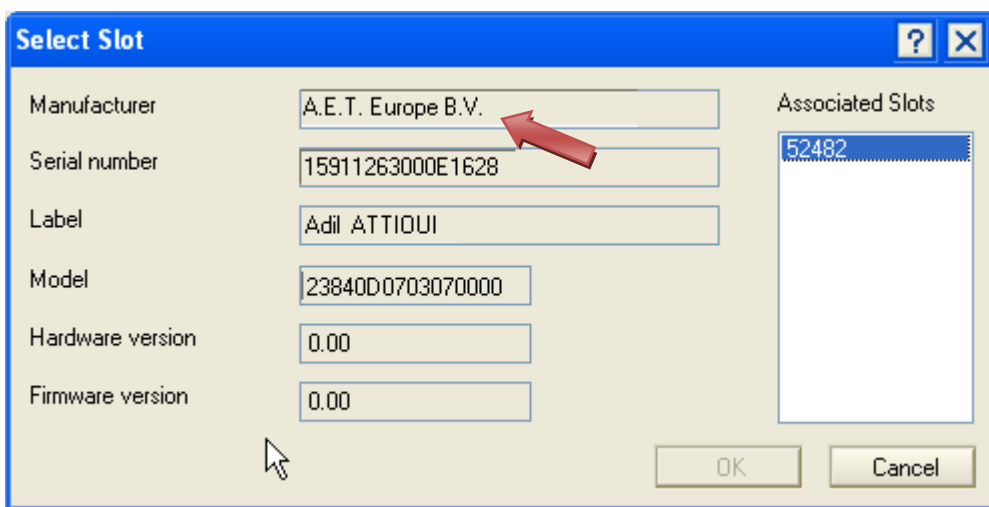
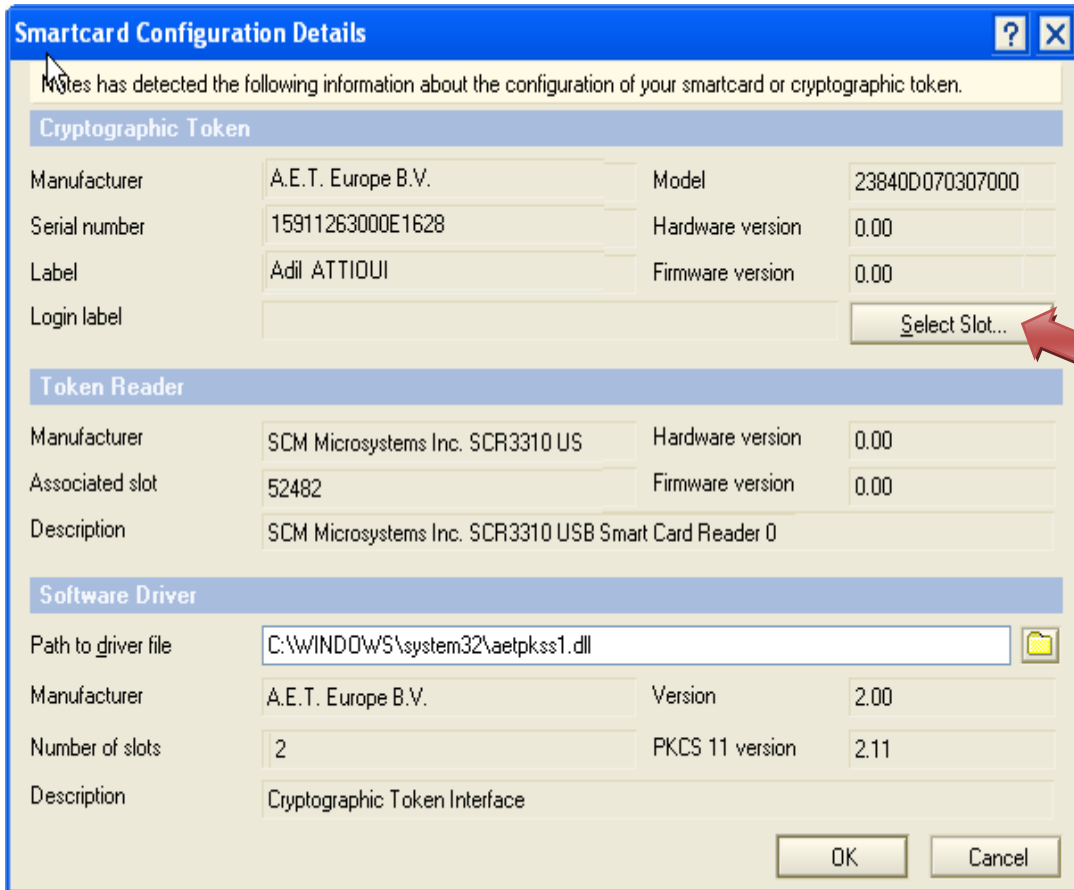


- Once you have successfully deployed the certificates to the users, each user must configure his or her e-mail application to use the mail certificates for S/MIME protection
- The following section details how to enable S/MIME security in:
- Make sure you have your smartcard reader plugged in and that your smartcard is inserted

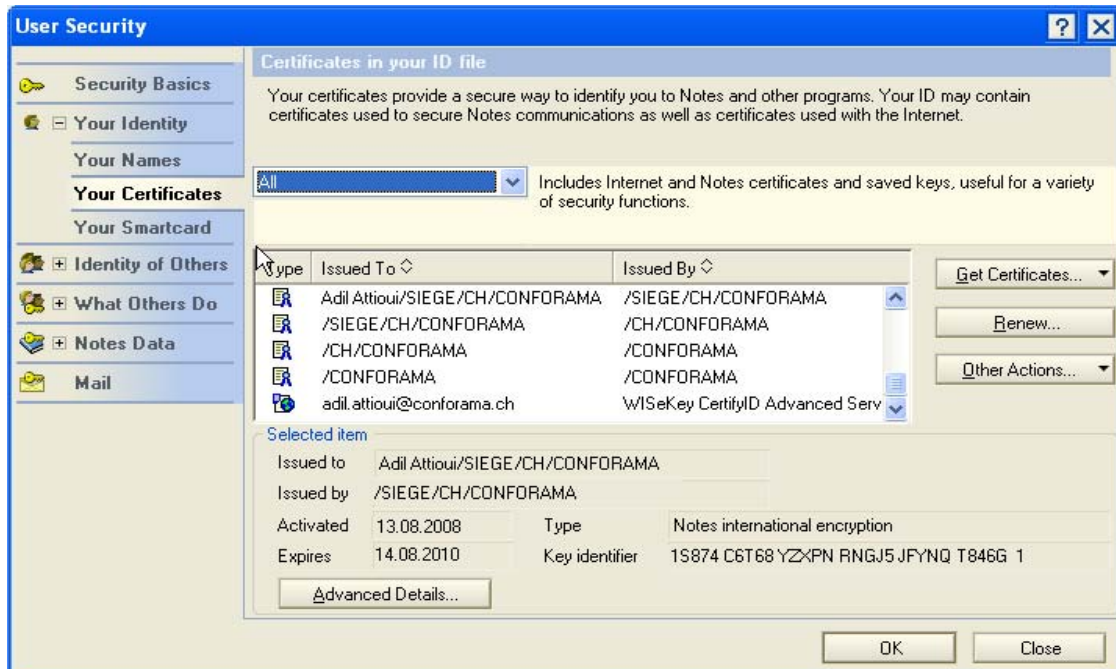
- > Open your Lotus
- > On the **“Security”** menu, click **“your smartcard”**
- > Click on setup detail



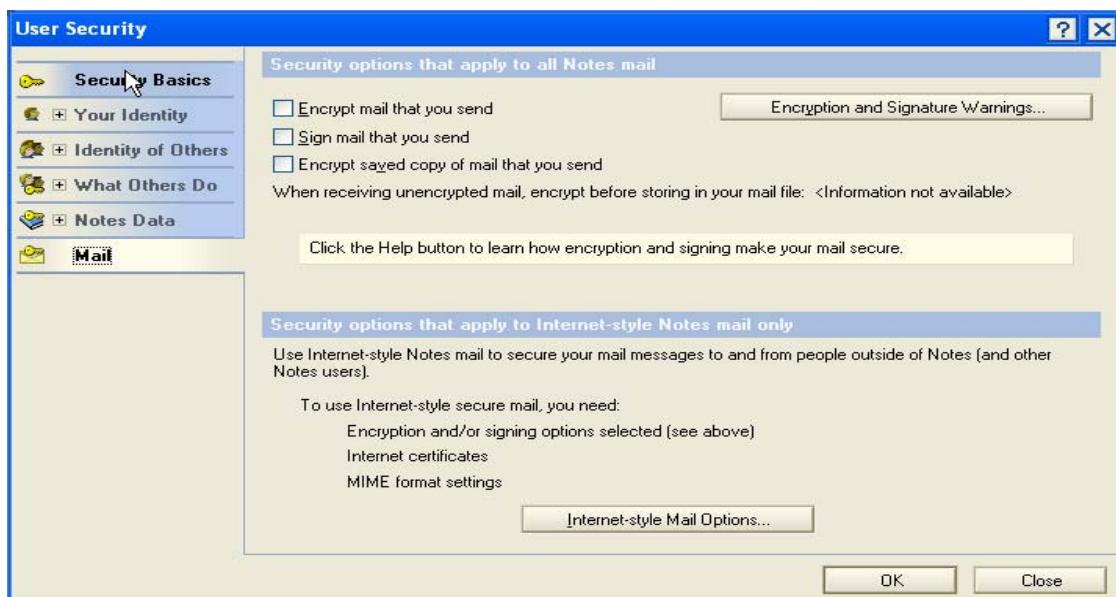
- You should verify if the local selection match with A E T Europe BV

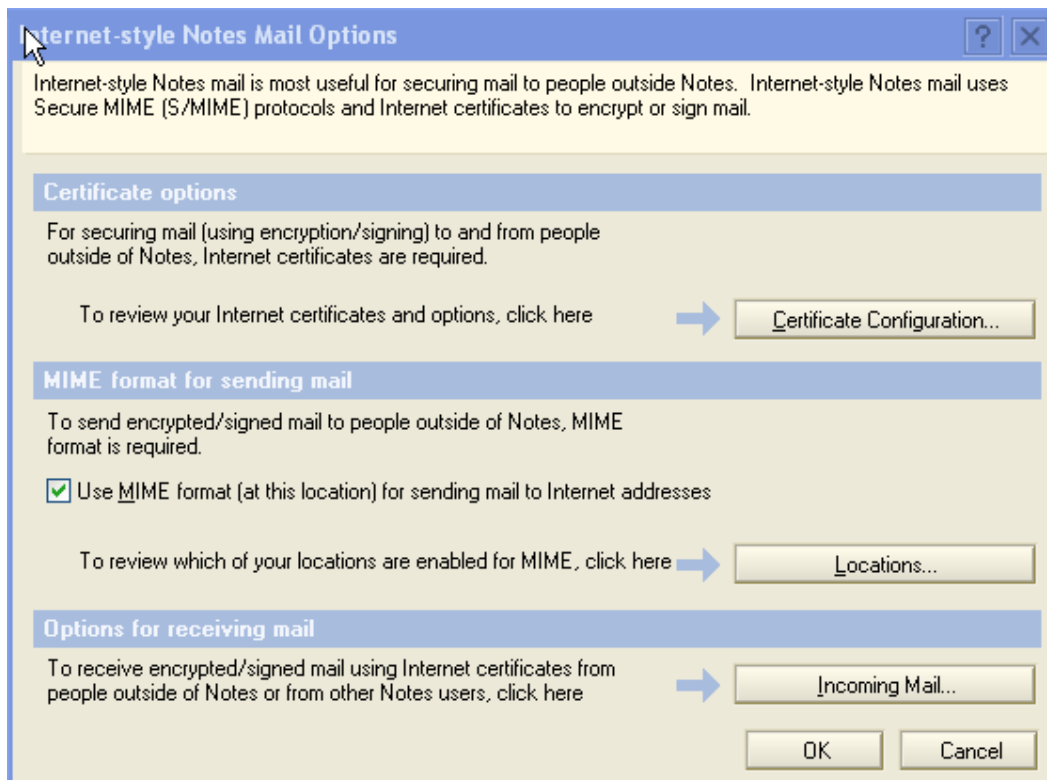


- In the menu **User security**, select **ALL** and click on the button **obtain certificates**
- A new dialog box will be displayed

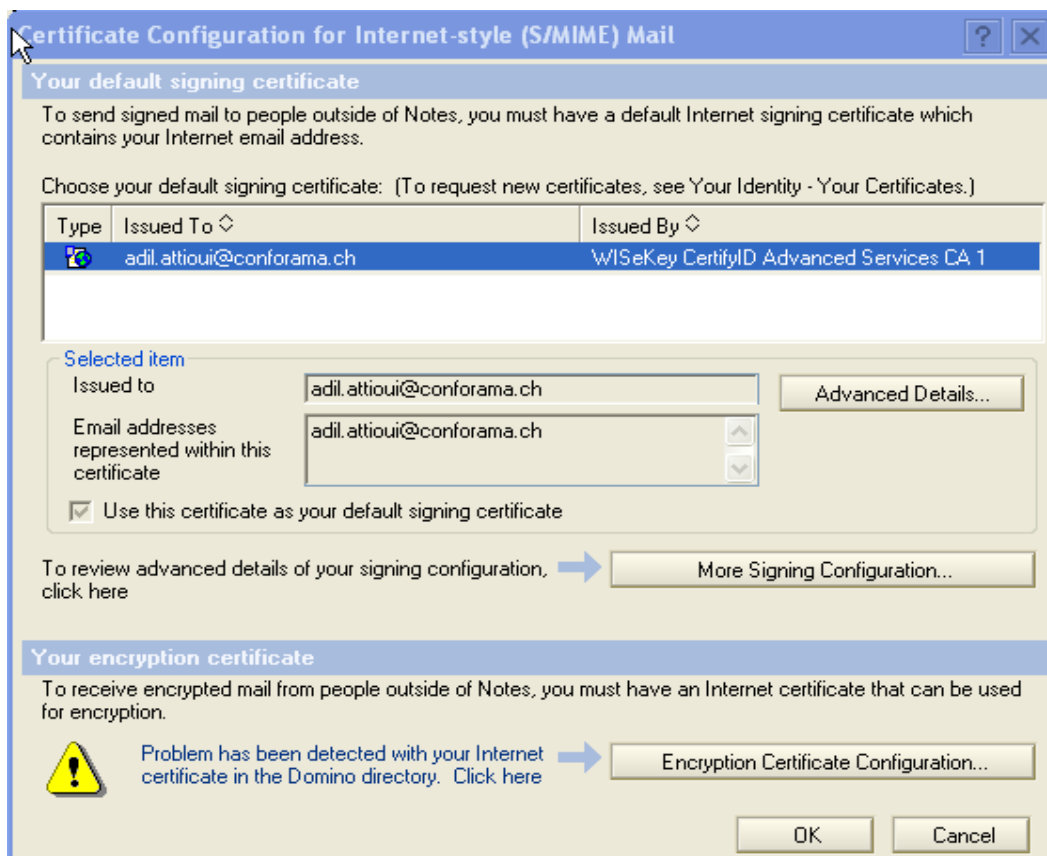


In the menu **security**, select **distribution service** and click on **Internet distribution service options**





Then click on certificates setup



Location Configuration for Signing Internet-style (S/MIME) Mail [?] [X]

Your Internet mail address for this location should match an email address in your default signing certificate.

Internet mail address (for this location)

Your Internet certificate information


If your default signing certificate is the certificate issued to

...then for this location, use one of these email addresses represented within this certificate:

Compare your Internet mail address with your email name in the Domino directory.

It is allowed (although it is unusual) for your location Internet mail address to differ from your email name as listed in the Domino directory.

That unusual configuration will work successfully only if you exclusively use Internet-style mail with people outside of Notes (i.e. you do NOT receive Internet-style mail from other Notes users).

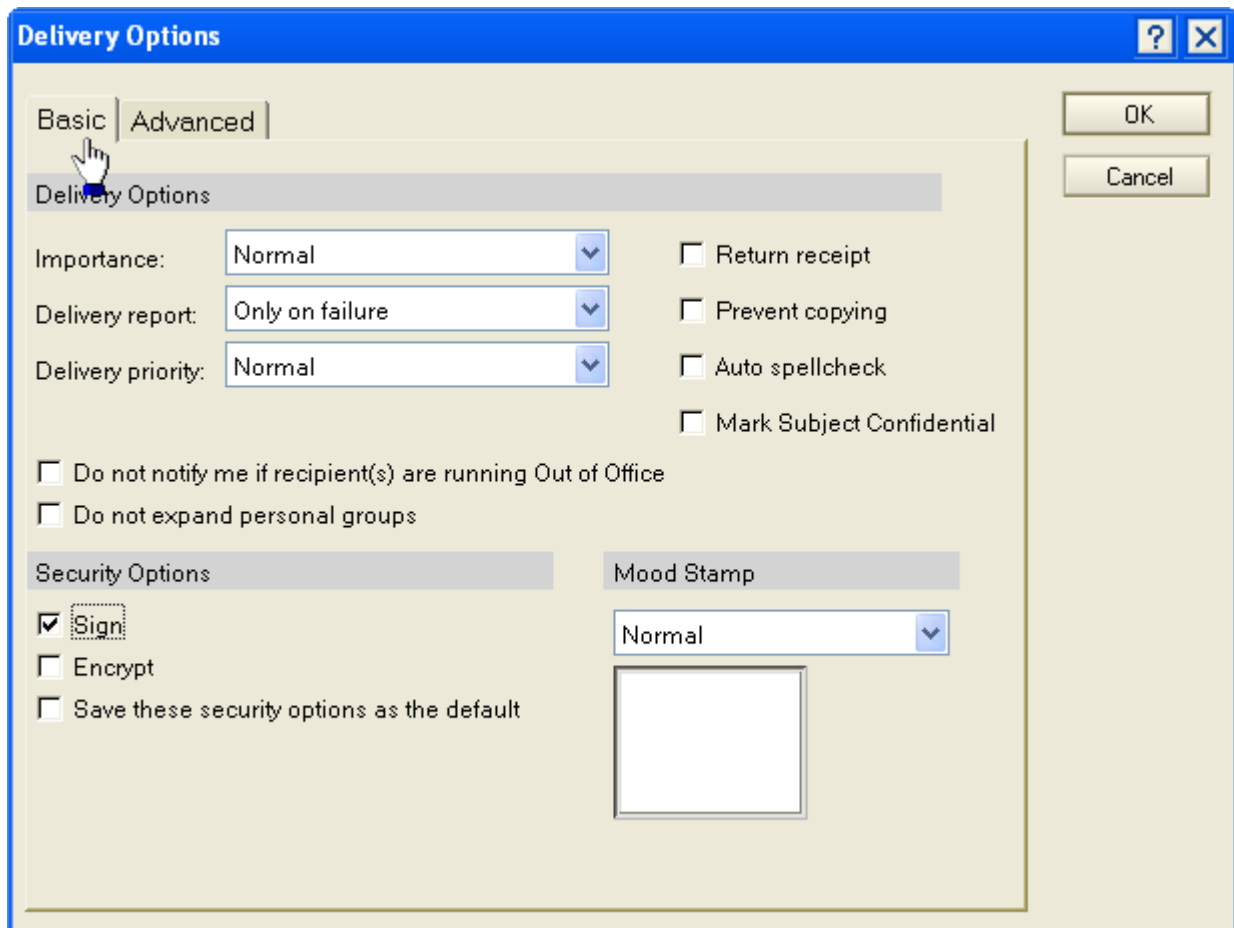
Internet email name in Domino directory 

Automated administrative tools may overwrite your current location so that it contains your email name from the directory. You should prevent location updates if your Internet mail address differs from your directory email name.

Prevent administrator updates to Internet mail address (at this location).

Once the certificates imported, you can start sending signed emails.

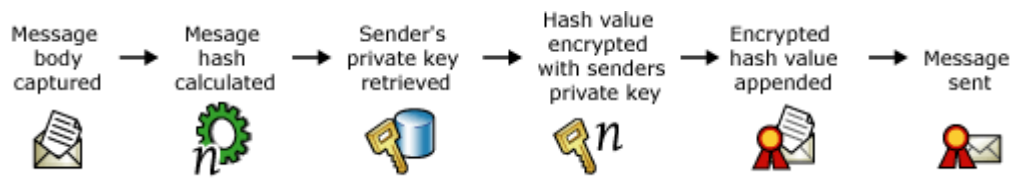
On the tab distribution options, you should select Sign (figure below).



You have to put the address es@wisearchiving.com in Cc field for archiving when you

Send emails.

SIGNING PROCESS



Warning: the encryption function has deliberately not been used and this is not integrated into the digital certificate used.